



LUDWIGSBURG



**Information on moving
to secondary schooling**



How does your child learn?

Does it require any help with homework or learning?
Does your child enjoy learning?
Look at the grades. This will tell you if your child is finding learning easy and whether he or she is learning well. Ask your child which school he or she would like to attend.

Observe your child!



The primary school will provide you with information on moving to secondary school. All parents will be invited by the primary school to attend an information meeting.
You may also discuss your child's situation in a personal meeting with the teacher. The teacher will then explain to you how your child is learning at school.



The **Guide to Secondary Schools** shows you which types of school you may choose:



ludwigsburg.de/schulen

Start February:



You receive the primary school recommendation together with the half-year report.

This means that the teacher recommends a type of school for your child.
This should assist you with your decision.
However, you may also choose a different type of school.

Don't worry!

It is possible to change school at a later date.
Each child will find the right school and the appropriate school-leaving qualification.

**You decide:
Do you need additional special advice?**

NO

You know which type of school and which school is right for your child.

YES

Go to the primary school no later than four days after you have received the half-year report.
You can register there for the special advisory procedure.
You will need sheet 2 of the primary school recommendation for this.

You will receive special advice.

The primary school will provide you with a date for the enrolment at the secondary school.



Enrolment at the secondary school

For the enrolment, you have to go to the office of the new school.
Please bring the following:

- **Sheet 3: Recommendation of the primary school**
- **Sheet 4: Enrolment form**
- **Child's identity card, passport, or birth certificate**
- **Proof of measles vaccination, provided by the primary school**



Part of the enrolment can be done online for some schools.
This reduces waiting times at the appointment for enrolment.
Please visit the website of the new school for this purpose.



Your child has been enrolled.

You will be notified by no later than the middle of May whether your child can attend the chosen school.



Do you have any queries?

Your primary school can assist you further:

www.ludwigsburg.de/grundschulen

Further support can be found here:

Questions about...	Contact persons	Contact details
General questions on the transition	Managing Rectorate of the primary, lower secondary, secondary technical schools, intermediate secondary schools as well as special education training and advice centres	Tel: 07141 910-2490 Tammer Straße 28 71636 Ludwigsburg
General questions on the transition	Managing rectorate of the grammar schools	Tel: 07141 910-2545 Kaiserstraße 14 71636 Ludwigsburg
Inclusion and special needs educational support	Ludwigsburg State Education Authority	Tel: 07141 990-00 Mömpelgardstraße 26 71640 Ludwigsburg



This information is also available in different languages on

ludwigsburg.de/schulen



Legal notice

Publisher: City of Ludwigsburg, Department of Education and Family, Wilhelmstraße 11, 71638 Ludwigsburg;

Telephone 07141 910-3019, Design: FIXTREME, Mozartstraße 27, 71691 Freiberg a. N.;

Print: City of Ludwigsburg In-house Print Shop; 1st Edition, 1000/10/2020